



Idaho Motor Vehicle Record Request

ITD 3374 (Rev. 06-11)

Supply # 01-957475-5

Requestor/Agency Information			
Company Name (Print)			
Requestor's Name (Print)			
Account No.			
Address			
City		State	Zip
Phone Number	Fax Number or E-Mail Address		

Authorization To Receive Request (Required)	
(See page 2 for detailed Authorization Definitions and Requirements)	
Authorization Statement – Per <i>Idaho Code, Section 49-203</i> , in order to receive personal information found in motor vehicle records I certify that I meet the authorization listed below, and that the use of such information will be strictly limited to the use described.	
1. <input type="checkbox"/> Government	7. <input type="checkbox"/> Towed/Impounded
2. <input type="checkbox"/> Driver or Vehicle Safety	8. <input type="checkbox"/> Investigation
3. <input type="checkbox"/> Business Activities	9. <input type="checkbox"/> Employer Information
4. <input type="checkbox"/> Court Proceedings	10. <input type="checkbox"/> Public Safety/Vehicle Operations
5. <input type="checkbox"/> Research	11. <input type="checkbox"/> Transportation Facilities
6. <input type="checkbox"/> Insurance	12. <input type="checkbox"/> Written Consent
<input type="checkbox"/> I do not meet the requirements for authorization and request only the release of non-personal information.	

Request Type and Associated Fees	
<input type="checkbox"/> Copy of Title Record (per vehicle)	\$ 7.00 ea.
<input type="checkbox"/> Copy of Registration Record	\$ 7.00 ea.
<input type="checkbox"/> Current Registration Record Only (per vehicle)	
<input type="checkbox"/> All Registration Records (per record)	
<input type="checkbox"/> Copy of Title History (includes current title record)	\$14.00 ea.
Specify Date Range _____	or
Specific Document _____	or
Specific Title Transfer _____	
<input type="checkbox"/> Certification of the Record (additional per vehicle)	\$14.00 ea.
Total Remittance \$ _____	

Payment Information	
Payment by Credit Card	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard
Card Number	Expiration Date
Payment by Check or Money Order - Make payable to: State of Idaho <u>Do Not Send Cash</u>	
Mail to: Titles MVR Desk - Vehicle Services Idaho Transportation Department PO Box 34 Boise, ID 83731-0034	

Requestor's Signature X	Date
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Vehicle Identification Number	Plate Number	Make	Model	Year
1				
2				
3				
4				
5				

Names will be searched **ONLY** as printed on the form. Please include variations in spelling or forms of the same name such as: Smith vs. Smythe or James vs. Jim. **No refunds will be processed whether or not a record is found.**

Name (Include Variations in Spelling)	Address	City	State	Zip
1				
2				
3				

Contact Information	- For ITD Use Only -								
Titles MVR Desk Idaho Transportation Department Fax: (208) 332-4189 Phone: (208) 334-8773	Initials	Date Mailed	Date Verbal	Date Faxed/Emailed	Date Rec'd	# Certified	# Back papers	# Prints	# Requests



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Requestors Authorized to Receive Personal Information Under *Idaho Code, Section 49-203**

- 1. Government:** For use by any government agency, including any court or law enforcement agency, in carrying out its functions, or any private person or entity acting on behalf of a federal, state, or local agency in carrying out its functions.
- 2. Driver or Vehicle Safety:** For use in matters of motor vehicle or driver safety and theft; motor vehicle emissions, motor vehicle product alterations, recalls or advisories; performance monitoring of motor vehicles, motor parts, and dealers; motor vehicle market research activities, including survey research; and removal of non-owner records from the original records of motor vehicle manufacturers.
- 3. Business Activities:** For use in the normal course of business by a legitimate business or its agents, employees or contractors, but only:
 - a) To verify the accuracy of personal information submitted by the individual to the business or its agents, employees or contractors; and
 - b) If such information as so submitted is not correct or is no longer correct, to obtain the correct information, but only for the purpose of preventing fraud by pursuing legal remedies against, or recovering on a debt or security interest against, the individual.
- 4. Court Proceedings:** For use in connection with any civil, criminal, administrative or arbitral proceeding in any federal, state or local court or agency or before any self-regulatory body, including the services of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to an order of a federal, state or local court.
- 5. Research:** For use in research activities, and for use in producing statistical reports, so long as personal information is not published, re-disclosed or used to contact individuals.
- 6. Insurance:** For use by any insurer or insurance support organization, or by a self-insured entity, or its agents, employees or contractors, in connection with claims investigation activities, rating or underwriting.
- 7. Towed/Impounded Vehicles:** For use in providing notice to the owners of towed or impounded vehicles.
- 8. Investigation:** For use by any licensed private investigative agency or licensed security service for any purpose permitted under the provisions of *Idaho Code, Title 49*.
- 9. Employer Information:** For use by an employer or its agent or insurer to obtain or verify information relating to a holder of a commercial driver's license that is required under the Commercial Motor Vehicle Safety Act of 1986 (*49 USC 31101 et seq.*).
- 10. Public Safety/Vehicle Operation:** For any other use specifically authorized under *Idaho Code*, if such use is related to public safety or the operation of a motor vehicle.
- 11. Transportation Facilities:** For use in connection with the operation of private toll transportation facilities, including companies that operate parking facilities for the purpose of providing notice to the owners of vehicles who have used the facility.
- 12. Written Consent Given:** The individual being inquired about has authorized the requestor to have access to their personal information, in writing. A verified copy of the signed authorization must be included with the MVR request.

*Release of an individual's photograph, digitized image of a photograph, digitized signature, social security number and medical or disability information may not be disclosed without the written consent of the person to whom such information pertains, except for uses permitted under *Idaho Code, Section 49-203, subsections (4)(a) and (4)(d)*.